

MELLIS PARISH COUNCIL

Minutes of the meeting of Mellis Parish Council

8pm Thursday 15th October 2019, Mellis Memorial Hall.

Present:

Councillors: Cllr Read Cllr Barr
 Cllr Cunningham Cllr Wilby

1 Apologies for absence to receive and consider acceptance of apologies

Cllr Paterson, Cllr Hubbard

2 To note Declarations of Interest

2.1 To receive declarations of pecuniary and non-pecuniary interests on agenda items
None

2.2 To consider any requests for dispensations with regards to declarations of interests
None

3 To approve draft minutes of the Parish Council meeting 12th September 2019

Approved Cllr Wilby 2nd Cllr Cunningham

4 To note matters arising from the minutes of meeting 12th September 2019 (for report and not on the agenda)

2019 05 09 10.1	Notice board request from a member of the parish	Notice board request from a member of the parish, Cllr Read has a contact who may be able to provide a notice board. Cllr Read will obtain a quote.
2019 05 09 13	Road Safety	Cllr Wilby will follow up email request from highways
2019 07 11 7	Neighborhood plan	Clerk to contact local PC's to see if they are planning on proceeding with a plan
19/02/18 13	Defibrillator Tea Party	Cllr Read is arranging speaker and training, date to be arranged when resources are available. Cllr Read to follow up contact at East Anglian Air Ambulance with a note in the Messenger, Cllr Wilby offered to arrange refreshments.

5 To consider co-option of Councillor following uncontested Parish Council Election of 2nd May 2019

None

6 Public Forum

6.1 To receive reports from the County Councillor and District Councillor
Report for July from Cllr Jessica Fleming attached to Appendix I
Report for July from Cllr Warboys attached to Appendix II

6.2 To receive comments from members of the public in attendance.
The council were given a short presentation about restoring a missing section of trees.

Wonderful News - The missing section of Cow Pasture Lane between Mellis Common and Thornham Walks, south of the railway line, is to be restored by planting native trees

and hedges to redefine its ancient boundaries and establish a wide wildlife corridor linking the intact sections of the lane.

This has been made possible by a partnership of the landowner and farmer Nigel Battell, Woodland Trust, Suffolk County Council, Suffolk Tree Warden Network and neighbours.

We hope friends and neighbours of Cow Pasture Lane will come along and help replant the lane. This is being planned for the weekend of Saturday 30 November and Sunday 1 December 2019 with over 2500 hedging plants and trees needing to be planted. We hope folk can come for a few hours or a whole day or even two, 10.00-3.30. Tools, a warm fire, light refreshments and good company will be provided. All welcome!

Please contact me at emma.hay@hotmail.co.uk if you are interested in helping or would like more information.

The parish were also informed that there is a replacement Black Poplar tree ready to be planted on the common replacing the one lost. Depending on the common committee approval.

William Bates informed the Parish council that he is currently about to start doing my gold DofE and was wondering if I would be able to do a weekly litter pick around the Mellis area as part of the volunteering section.

7.1 To consider Planning
None

7.2 Planning decisions

DC/19/03507 Replacement of roofing material on garage.
Willow Farm, The Common, Mellis, Eye Suffolk IP23 8EF
Granted

DC/17/04083 - Condition 4 (Landscaping Scheme)
Breccles, Rectory Road, Mellis, Eye Suffolk IP23 8DZ
Discharge of Conditions

DC/19/04113
Notification of Works to Trees Within a Conservation Area - T1 Willow tree - fell
The Glebe, Thrandeston Road, Mellis, Eye Suffolk IP23 8DR
DOES NOT WISH TO OBJECT

DC/19/03977 Application under Section 73 of the Town and Country Planning Act
DC/17/04083 without compliance with Condition 2 (Approved Plans and Documents)
Breccles, Rectory Road, Mellis, Eye Suffolk IP23 8DZ
PLANNING PERMISSION HAS BEEN REFUSED

8. To decide on options to recruit a new Clerk

Notice on SALC web site, there have been an enquire from an existing clerk. The council enquired on the amount of visits the clerk is required to make to the parish.
Cllr Read will contact Simon Ashton who has indicated interest in the role, possibly on a trial basis.

9. Review training needs

Cllr Hubbard is wanting to attend Cllr training.

10. New grit bin applications, install.

The grit bin is ready to be sited by the post box, while the one opposite Pountney Hall and The Cavalry Barn, Cllr Barr will get the forms signed by the residents and pass back to the clerk to submit to SCC for approval.
Once the bin is in place SCC will be informed.

11. Litter Picking Volunteer

As informed in the public form William Bates wishes to volunteer as a litter picker in the parish for his gold Duke of Edinburgh award, the council would like to take up this offer and will supply a litter picker and extend the parish insurance to cover the volunteer. William will liaise directly with Cllr Read.

12. Newstead Land

Cllr Read is progressing plans on next steps for the area.

13. Road Safety

Cllr Wilby will progress the reply to SCC's email for the Horse warning sign on the road near Dam Lane.

14. Tree planting and replacement

Carried forward

15. Well reinstatement

Carried forward

16. Village Directory sign board

Cllr Read will contact possible suppliers for more information.

17. Village Notice board

To consider the purchase of a notice board for general village notices.
There may be the opportunity for funding from Cllr Warboys of Cllr Flemings locality budgets.
Cllr Read will look at the option of having the board open fronted.

18. Clerks Reports

- 18.1 Clerks report and correspondence received
Highways Road closure
SALC Bulletin
Suffolk Action Week
Parish Engagement
PCC survey
Local Government audit
SALC forum
CAS membership
Joint Local Plan
Suffolk electoral review
Insurance documents
Memorial Hall grant request
PCC drop in sessions
SALC conference
Constables County Police News
DoE volunteering
Cow pastures lane
Planning portal emails
One Suffolk health checks

19. Finance

- 19.1 To consider / approve Accounts for Payment.

October 2019		Chq no		
Daniel Roth	15/10/19	200021	September payroll	£169.20
HMRC	15/10/19	200022	Quarter 2 PAYE	£42.20
Daniel Roth	15/10/19	200023	Expenses September	£7.20
Mellis Memorial Hall	15/10/19	200024	Hall Grant	£500.00
SALC	15/10/19	200025	Provision of payroll services	£54.00

- 19.2 Budget and Precept preparation
Precept request will need to be submitted 31st January 2020
- 20. Public Forum for comment on Items Discussed in the Meeting**
None
- 21. Items to be considered for the next agenda**
None
- 22. Date of next meeting – 12th November 2018**
Dates of further meetings – Second Tuesday of the Month starting at 8pm

Parish Report October 2019

Mellis Parish Council

Councillor Jessica Fleming, Hartismere Division, Suffolk

Jessica.fleming@suffolk.gov.uk Tel: 07714-597980 Twitter: @jesstfleming

Local Bus Services – As of 19th October Simonds is taking over from Galloway on the 112/113/114 Diss – Eye – Debenham/ Mendlesham – Ipswich service with a slightly revised schedule; there is now a return journey from Mellis and Yaxley to Diss and/or Eye on weekdays (offering the chance to shop in Diss town). The timetable for these changes is currently in production and will be circulated as soon as possible, but information from the registration documents is included with this report.

Climate Change Work – Suffolk Public Sector Leaders have made available £100,000 over a 2-year period to support councils' commitments to reduce Suffolk wide emissions, to be administered through the Suffolk Climate Change Partnership. The first step is to undertake a baseline or evidence base for Suffolk and so that energy and resources are put to best effect. An action plan is anticipated in spring 2020 to achieve the County Council climate and environmental objectives. The County Council is working alongside other Suffolk local authorities all of which have now committed to a 2030 net zero aspiration.

Investment in Suffolk Materials Recycling Facility – The County Council cabinet has committed to invest £7.5m in the MRF at Great Blakenham to complement the upgrades that Viridor has recently completed. The upgraded facility is anticipated to be up and running in November. Tours to the MRF as well as to the adjacent Energy from Waste in Great Blakenham will be made available shortly for those interested.

Pothole and Drainage Reporting – Please continue to report all defects and drainage problems via the County Council web site - <https://www.suffolk.gov.uk/roads-and-transport/roads-pavements-and-verges/potholes/report-a-pothole/>

Based on a trial scheme in Ipswich, amended criteria now apply to categorise potholes for repair. The new system allows engineers to repair defects close to each other during the same visit, tackling smaller potholes before they can expand.

District Councillor Report: Gislingham Ward

Mellis, Gislingham, Thornham, Wickham Skeith, Wortham and Burgate Parish Councils

October 2019

Locality Budget	I have received some bids for locality funding. Please could any group wishing to apply for funding get in touch with me. The application deadline is December, but it would be helpful if I received all bids by the beginning of November.
Trees in the district.	<p>The Green group proposed a motion for the Council to pledge to increase tree cover across the district, to work with communities to encourage the development of community woods and orchards and promote parish tree wardens. The Administration of the council voted against the proposal so it was not agreed.</p> <p>At the July Council meeting MSDC acknowledged a 'Climate emergency', and agreed to set up a cross party task panel to explore way to achieve carbon neutrality by 2030 to meet in September – this has not reported yet.</p>
Joint Local Plan	<p>The consultation period for the Joint Lo ended on 30th and officers will now be collating all the comments and considering how to amend the plan accordingly.</p> <p>Rickinghall and Botesdale's Neighbourhood Plan has been through the inspector and is now recommended, with some minor amendments, to go forward to a local referendum.</p>
Treasury Management Report	Full council discussed the Half Year Treasury Management Report at last month's meeting. To March 2019 CIFCO Ltd made a loss of £4.6M (split evenly across both councils). This is mainly due to the downward valuation of the company's investment properties. MSDC also made a loss of £1.5 on the Gateway 14 project as this is still in the early stages of development and has yet to start generating income.
Housing	Babergh and Mid Suffolk Building services are looking into creating a joint venture business case with Flagship Housing in order to improve the services for tenants.
Waste collection	The changes to the Waste collection rounds were discussed by the Joint Overview and Scrutiny Committee in September. The main comments were made about moving personnel from one location to another, and the ability of the control room staff to handle calls efficiently. Hopefully lessons have been learnt and the Waste Collection rounds now seem to back to normal regarding the number of missed bins.
Needham Lake Visitor Facilities development	<p>MSDC has plans to create new visitor centre at Needham Lakes. There was a public consultation event at Needham Market Community Centre on 10th October.</p> <p>It is hoped that the new facility will encourage more visitor to the Lake, and the council are seeking tenders for the management of the facility.</p>
BREXIT preparations	MSDC is working with the rest of the Suffolk local authorities to prepare for the implications of Brexit at the end of October, to form some sort of resilience plan. This was discussed by the Public Sector Leaders Group last week.

CIL and Section 106	Reminder: The reports detailing the CIL income and expenditure for the financial year should be published on the parish and town councils' websites. Parishes have 5 years from receipt of CIL to allocate. Evidence: Parish Infrastructure Plan The information can be found online: https://www.midsuffolk.gov.uk/planning/community-infrastructure-levy-and-section-106/community-infrastructure-levy-cil/parish-support/
---------------------	---

Councillor Rowland Warboys

rowland.warboys@midsuffolk.gov.uk

Phone number 07548 155779 (Work) 01379 783412 (Home)

DRAFT