

MELLIS PARISH COUNCIL

Clerk: Ms Jane Challis

Email: clerk@mellisparishcouncil.gov.uk

I hereby give notice that a meeting of **Mellis Parish Council** will be held in **Mellis Memorial Hall** on Thursday 26th March 2026 commencing at 6.30pm.

Councillors are summoned to attend. The Press and the Public are invited to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting, when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Chair prior to commencement of the meeting.

J Challis
Parish Clerk
22nd March 2026

AGENDA

- 1** Chair's welcome and to consider and approve apologies for absence
- 2** To receive Declarations of Interest on agenda items
- 3** To consider requests for Dispensations on agenda items
- 4** To resolve the draft minutes of the Parish Council Meeting held on 19th February 2026 are a true and correct record
- 5** Reports from County Councillor and District Councillor
- 6** Public Participation Session (10 minutes set aside)
- 7** Chair's Report
- 8** Clerk/RFO's Report
- 9** Environmental issues, including:
 - NSIP and large-scale energy projects update
 - Biodiversity Action Plan
 - Mellis Common
 - Mellis Garden including consideration of metal storage shed
 - Reinstating wellhead
- 10** Traffic and highway concerns including VAS installation update
- 11** Parish Council noticeboard risk assessment findings
- 12** Updated quotation for works to Memorial Hall car park
- 13** Donation request received from Mellis Parochial Church Council
- 14** Consideration of ongoing financial support to the Rural coffee Caravan
- 15** Arrangements for Annual Parish Meeting and Annual Parish Council Meeting
- 16** Planning
 - To Consider:
 - DC/26/01031- Application for works to trees in a Conservation Area - T1 Cherry T2 Conifer T3 Sycamore. All to be reduced back to hedge height. Whitegates Bungalow, Earlsford Road, Mellis, Eye Suffolk IP23 8DY.
 - DC/26/00301 - Householder Application - Conversion of existing garaging and single storey rear extension to provide ground floor accessible bedroom and bathroom, with associated works. Mallard House, The Common, Mellis, Eye Suffolk IP23 8EE
 - To Receive an Update on:
 - DC/25/05579 - Approval of Details reserved by Requirement 22 pursuant The Progress Power (Gas Fired Power Station) Order 2015. The Progress Power (Gas Fired Power Station) Order 2015.

- DC/25/02824 Regener8 Power Red House Farm - Planning Application - Construction and operation of a Battery Energy Storage System, together with related infrastructure, access, drainage, landscaping and other associated works. Land West Of A140, Red House Farm, Yaxley, IP23 8BH.
- DC/25/03257 Regener8 Power Stone Cottages - Planning Application - Construction of ground mounted solar panel arrays and associated infrastructure which will have the ability to export 49.9MW (AC) electricity. Construction of new vehicular access. (EIA Development). Land At Stone Cottages, Bury Road, Botesdale, IP22 1QH.
- DC/22/00416 - Application for Outline Planning Permission (All matters reserved) - Erection of petrol and electric charging facility with associated shop; roadside restaurant with drive through facility; E(g) (formerly B1) and B8 starter units; HGV lorry parking facility for rest area and drivers' facilities as a phased development. Land Adjacent North Roundabout A140, Ipswich Road, Brome Part in The Parish of Thrandeston, IP23 8AW.

17 Finance

- i) Confirmation of Barclays bank account balance
- ii) Review and authorisation of payments presented
- iii) Budget tracking
- iv) Internal quarterly checks

18 Policy and document review

- Asset Register
- Standing Orders
- Internal control Statement
- Financial Regulations
- Risk Assessment & Management Policy

19 Date and time of the next meeting