

# MELLIS PARISH COUNCIL

Clerk: Ms Jane Challis

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I hereby give notice that a meeting of **Mellis Parish Council** will be held in **Mellis Memorial Hall** on Thursday 22<sup>nd</sup> August 2024 commencing at 6.30pm.

Councillors are summoned to attend. The Press and the Public are invited to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting, when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Chair prior to commencement of the meeting.

J Challis  
Parish Clerk  
18<sup>th</sup> August 2024

## AGENDA

- 1** Chair's welcome and to consider and approve apologies for absence
- 2** To receive Declarations of Interest on agenda items
- 3** To consider requests for Dispensations on agenda items
- 4** To resolve the draft minutes of the Parish Council Meeting held on 22<sup>nd</sup> July 2024 are a true and correct record
- 5** Report from County Councillor
- 6** Report from District Councillor
- 7** Public Participation Session (10 minutes set aside)
- 8** Chair's Report
- 9** Clerk/RFO's Report
- 10** Planning
  - To Consider –
    - DC/24/03612 Proposal: Application for works to trees in a Conservation Area - Reduce 2No Lime trees (T1 and T3) as they have outgrown position. Location: 6 Robinsons Mill, The Common, Mellis, Eye Suffolk IP23 8DN.
    - DC/24/03590 Proposal: Application for works to trees in a Conservation Area - Dismantle 1No Ash tree (T1) to stump level (rear garden of no. 2) and dismantle Twin stem Ash tree (T2) to stump level (in rear garden of No 3). Location: 2 Aggas Acre, Mellis, Eye, Suffolk IP23 8DP.
    - DC/24/03367 Proposal: Notification of Works to Trees in a Conservation Area - Reduction of tree by two thirds to a height of 10ft. Location: Saddlers Cottage, The Common, Mellis, Eye Suffolk IP23 8EB
  - To Receive an Update on:
    - DC/24/02322 – Application to amend working hours to include Saturday-Sunday 7:00-19:00. National Grid Yaxley 400kV Substation, Leys Lane, Yaxley, Eye, Suffolk, IP23 8DX.
    - DC/23/05647 – Approval of details reserved by Requirement 16 (Construction Hours) pursuant to the Progress Power (Gas Fired Power Station) Order 2015. Progress Power Ltd, Potash Lane, Eye, Suffolk, IP23 7HE.
- 11** Tree Warden's Report
- 12** Footpath Wardens' Report
- 13** To discuss Memorial Hall car park maintenance work and quotations

- 14** Speeding and traffic concerns within Mellis, including updated VAS and village gateway quotations
- 15** Mellis Garden (Newsteads Land) update, including approval of commemorative bench, and maintenance work contract
- 16** New dog bins update
- 17** Phone box stained glass repair quotations, and relocation of defibrillator
- 18** Parish Council annual insurance renewal
- 19** To approve Internal Audit comments 2023/24
- 20** Finance
  - i) Confirmation of Barclays bank account balance
  - ii) Review and authorisation of payments presented
  - iii) Confirmation of councillor conducting internal audit checks
  - iv) Budget review
  - v) Reserves review
- 21** Matters for future consideration
- 22** Date and time of the next meeting