

# MELLIS PARISH COUNCIL

Clerk: Ms Jane Challis

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I hereby give notice that a meeting of **Mellis Parish Council** will be held in **Mellis Memorial Hall** on Thursday 21<sup>st</sup> August 2025 commencing at 6.30pm.

Councillors are summoned to attend. The Press and the Public are invited to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting, when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Chair prior to commencement of the meeting.

J Challis  
Parish Clerk  
17<sup>th</sup> August 2025

## AGENDA

- 1** Chair's welcome and to consider and approve apologies for absence
- 2** To receive Declarations of Interest on agenda items
- 3** To consider requests for Dispensations on agenda items
- 4** To resolve the draft minutes of the Parish Council Meeting held on 24<sup>th</sup> July 2025 are a true and correct record
- 5** Report from County Councillor
- 6** Report from District Councillor
- 7** Public Participation Session (10 minutes set aside)
- 8** Chair's Report
- 9** Clerk/RFO's Report
- 10** Suffolk Devolution and Local Government Restructuring update
- 11** Roger Deakin Commemoration
- 12** Biodiversity Action Plan
- 13** Planning
  - To Consider: None.
  - To Receive an Update on:
    - DC/25/02216 - Full Planning Application - Construction of open-sided agricultural building. West End Farm, The Common, Mellis, Eye, IP23 8EF.
    - DC/25/02215 - Full Planning Application - Construction of open-sided agricultural building. West End Farm, The Common, Mellis, Eye, IP23 8EF.
    - DC/22/00416 - Application for Outline Planning Permission (All matters reserved) - Erection of petrol and electric charging facility with associated shop; roadside restaurant with drive through facility; E(g) (formerly B1) and B8 starter units; HGV lorry parking facility for rest area and drivers' facilities as a phased development. Land Adjacent North Roundabout A140, Ipswich Road, Brome Part in The Parish of Thrandeston, IP23 8AW.
- 14** Tree Warden's Report
- 15** Footpath Wardens' Report
- 16** Speeding and traffic concerns in the village update, including quotations for village gateways
- 17** Consideration of ongoing support for the Rural Coffee Caravan
- 18** Mellis Garden ongoing maintenance

- 19** Consideration of a Parish meeting to discuss energy projects and other village concerns
- 20** Finance
  - i) Confirmation of Barclays bank account balance
  - ii) Review and authorisation of payments presented
  - iii) Budget/reserves review
  - iv) Quarterly internal accounts review
- 21** To approve Internal Audit comments 2024/25
- 22** Parish Council insurance renewal
- 23** Matters for future consideration
- 24** Date and time of the next meeting