

# MELLIS PARISH COUNCIL

**Clerk: Ms Jane Challis**

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I hereby give notice that a meeting of **Mellis Parish Council** will be held in Mellis Memorial Hall on Thursday 26<sup>th</sup> October 2023 commencing at 6.30pm.

Councillors are summoned to attend. The Press and the Public are invited to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting, when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Chair prior to commencement of the meeting.

J Challis  
Parish Clerk  
22nd October 2023

## AGENDA

- 1** Chair's welcome and to consider and approve apologies for absence
- 2** To receive Declarations of Interest on agenda items
- 3** To consider requests for Dispensations on agenda items
- 4** To resolve the draft minutes of the Parish Council Meeting held on 22<sup>nd</sup> September 2023 are a true and correct record
- 5** Report from County Councillor
- 6** Report from District Councillor
- 7** Public Participation Session (10 minutes set aside)
- 8** Chair's Report
- 9** Clerk/RFO's Report
- 10** Planning

### **To Receive an Update on:**

- DC/22/2190/HYB – Land at Shepherds Grove, Bury Road, Stanton, Suffolk.
- DC/23/03439 Proposal: Approval of Details reserved by Requirement 22 (Amendments to Approved Details) of the pursuant to The Progress Power (Gas Fired Power Station) Order 2015 -The submission concerns six requested alterations: 1. Gas Receiving and Metering Station (GRMS); increase in height from 5m to 6m (with a single item up to 7m) and minor increase in length; 2. Exhaust Stack; increase in width and length for lower section of stack (up to 16.5m above datum); 3. Portable Control Container (PCC); increase in width and length; 4. Fin/Fan cooler; increase in width and length; 5. Combined Water Storage tank and Fire Water Storage Tank; increase in diameter and height; 6 Modifications to the cross-section of the landscaping earth berms and addition of a berm on the Eastern side of the site Location: Progress Power, Potash Lane, Eye, Suffolk IP23 7HE.
- DC/23/03891 Proposal: Householder Application - Replace wooden windows and doors to the front and rear elevations with UPVC, same style and colour to match existing. Location: 8 Robinsons Mill, The Common, Mellis, Eye Suffolk IP23 8DN
- DC/23/03835 - APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - Proposal: Application for works to trees in a Conservation Area - Prune back 1No Mature Oak to previous canopy reduction, removing dead wood and overhanging branches. Location: Ostlers Barn, Thrandeston Road, Mellis, Eye Suffolk IP23 8DR.

- DC/23/04261 - APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) - Proposal: Application under Section 73 of The Town and Country Planning Act for DC/23/00942, 4no terraced town houses, for the variation of Condition 2 (Approved plans and documents). Location: Land Lying To The North Of The Railway Public House, The Common, Mellis, IP23 8DU.

**11** National Grid Norwich to Tilbury update, including NSIP (Nationally Significant Infrastructure Project) Guidance Seminar update from Cllr Cross

**12** Policies

- Email and Internet Usage Policy
- Reserves Policy
- GDPR Policy
- Health & Safety Policy

**13** Review of Budget 2023/24

**14** MSDC Pride in Your Place Grant

**15** To discuss the Rural Coffee Caravan attending Mellis, including approval of expenditure to hire the Memorial Hall

**16** To discuss the volume of traffic through the village, and outside the School

**17** Tree Warden's Report

**18** Footpath Wardens' Report

**19** Newsteads Land including approval of expenditure, and Orchard Project application update

**20** To consider Village Gateway locations and quotations

**21** Finance

- i) Confirmation of Barclays bank account balance
- ii) Review and authorisation of payments presented

**22** Matters for future consideration

**23** Date and time of the next meeting