

MELLIS PARISH COUNCIL

Clerk: Ms Jane Challis

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I hereby give notice that a meeting of Mellis Parish Council will be held via video link (Zoom) on Thursday 25th March 2021 commencing at 6.30pm. Following Government Guidelines, we are currently not permitted to meet in person.

Councillors are summoned to attend. The Press and the Public are invited to attend.

Residents are welcome to join the meeting live on the day, please contact the Parish Clerk for an email invite to the meeting.

J Challis
Parish Clerk
21st March 2021

AGENDA

- 1** Chair's welcome and to consider and approve apologies for absence
- 2** To receive Declarations of Interest on agenda items
- 3** To consider requests for Dispensations on agenda items
- 4** To resolve the draft minutes of the Parish Council Meeting (via Zoom) held on Thursday 25th February 2021 are a true and correct record
- 5** Matters Arising / Update on actions from the 25th February 2021 meeting
- 6** Report from County Councillor
- 7** Report from District Councillor
- 8** Public Participation Session (10 minutes set aside)
- 9** Chair's Report
- 10** Clerk's Report
- 11** Financial Regulations
- 12** Risk Assessment
- 13** Policies
- 14** Asset Register
- 15** Internal Controls
 - Internal control and internal audit effectiveness review
 - Internal control statement approval
- 16** Audit
- 17** Mellis Drainage Assessment Reports
- 18** Telephone box refurbishment
- 19** Wellhead reconstruction
- 20** Annual Parish Council Meeting and Annual Parish (Village) Meeting
- 21** Finance
 - i) Confirmation of Barclays bank account balance
 - ii) Review and authorisation of payments presented
- 22** Matters for future consideration
- 23** Date of next meeting