

MELLIS PARISH COUNCIL

Clerk: Ms Jane Challis

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I hereby give notice that a meeting of **Mellis Parish Council** will be held in Mellis Memorial Hall on Friday 22nd September 2023 commencing at 6.30pm.

Councillors are summoned to attend. The Press and the Public are invited to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting, when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Chair prior to commencement of the meeting.

J Challis
Parish Clerk
18th September 2023

AGENDA

- 1** Chair's welcome and to consider and approve apologies for absence
- 2** To receive Declarations of Interest on agenda items
- 3** To consider requests for Dispensations on agenda items
- 4** To resolve the draft minutes of the Parish Council Meeting held on Thursday 24th August 2023 are a true and correct record
- 5** Report from County Councillor
- 6** Report from District Councillor
- 7** Public Participation Session (10 minutes set aside)
- 8** Chair's Report
- 9** Clerk/RFO's Report
- 10** Suffolk Waste Partnership Recycling – update from Cllr Farley
- 11** Planning
 - To Receive an Update on:**
 - DC/22/2190/HYB – Land at Shepherds Grove, Bury Road, Stanton, Suffolk.
 - DC/23/03439 Proposal: Approval of Details reserved by Requirement 22 (Amendments to Approved Details) of the pursuant to The Progress Power (Gas Fired Power Station) Order 2015 -The submission concerns six requested alterations: 1. Gas Receiving and Metering Station (GRMS); increase in height from 5m to 6m (with a single item up to 7m) and minor increase in length; 2. Exhaust Stack; increase in width and length for lower section of stack (up to 16.5m above datum); 3. Portable Control Container (PCC); increase in width and length; 4. Fin/Fan cooler; increase in width and length; 5. Combined Water Storage tank and Fire Water Storage Tank; increase in diameter and height; 6 Modifications to the cross-section of the landscaping earth berms and addition of a berm on the Eastern side of the site Location: Progress Power, Potash Lane, Eye, Suffolk IP23 7HE.
 - DC/23/03832 - Proposal: Application for works to trees in a Conservation Area - Fell 3No Cherry Trees (T1, T2 & T3) as they have outgrown woodland area. Location: Middle Moat House, The Common, Mellis, Eye Suffolk IP23 8EE.
 - DC/23/03891 Proposal: Householder Application - Replace wooden windows and doors to the front and rear elevations with UPVC, same style and colour to match existing. Location: 8 Robinsons Mill, The Common, Mellis, Eye Suffolk IP23 8DN
 - To Consider:**

- DC/23/03835 - APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - Proposal: Application for works to trees in a Conservation Area - Prune back 1No Mature Oak to previous canopy reduction, removing dead wood and overhanging branches. Location: Ostlers Barn, Thrandeston Road, Mellis, Eye Suffolk IP23 8DR.
- DC/23/04261 - APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) - Proposal: Application under Section 73 of The Town and Country Planning Act for DC/23/00942, 4no terraced town houses, for the variation of Condition 2 (Approved plans and documents). Location: Land Lying To The North Of The Railway Public House, The Common, Mellis, IP23 8DU.

12 Policies

- Email and Internet Usage Policy
- Reserves Policy
- GDPR Policy

13 Parish Council Insurance 2023/24 quotations

14 To consider official email accounts, including costings

15 Tree Warden's Report

16 Footpath Wardens' Report

17 Newsteads Land including approval of expenditure for pathway works

18 Village Gateway quotations

19 History of Mellis Electronic Storage

20 To approve Internal Audit comments 2022/23

21 Finance

- i) Confirmation of Barclays bank account balance
- ii) Review and authorisation of payments presented
- iii) Barclays Bank correspondence

22 Matters for future consideration

23 Date and time of the next meeting