

# MELLIS PARISH COUNCIL

**Clerk: Ms Jane Challis**

**75 Shelfanger Road**

**Diss, IP22 4EH**

**Tel: 07796 410694**

**Email: [mellisparishcouncil@gmail.com](mailto:mellisparishcouncil@gmail.com)**

I hereby give notice that a meeting of **Mellis Parish Council** will be held in Mellis Memorial Hall on Thursday 21<sup>st</sup> July 2022 commencing at 6.30pm.

Councillors are summoned to attend. The Press and the Public are invited to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting, when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Chair prior to commencement of the meeting.

J Challis  
Parish Clerk  
17<sup>th</sup> July 2022

## AGENDA

- 1** Chair's welcome and to consider and approve apologies for absence
- 2** To receive Declarations of Interest on agenda items
- 3** To consider requests for Dispensations on agenda items
- 4** To resolve the draft minutes of the Parish Council Meeting held on Thursday 30<sup>th</sup> June 2022 are a true and correct record
- 5** Report from County Councillor
- 6** Report from District Councillor
- 7** Public Participation Session (10 minutes set aside)
- 8** Chair's Report
- 9** Clerk/RFO's Report
- 10** Planning
  - To Consider:
    - **DC/22/03492** – Progress Power, Potash Lane, Eye, IP23 7HE  
Amendments under Requirement 22 of the Progress Power (Gas Fired Power Station) Order 2015 (S.I. 2015/1570) as Amended, seeking permission to use solar panels and a wind turbine to power site equipment.
    - **DC/22/03531** – The Old Coach House, Yaxley Road, Mellis, Eye, IP23 8DP  
APPLICATION FOR PLANNING PERMISSION – Householder application – Erection of single storey extension and erection of annexe building (following demolition of existing annexe building).
    - **DC/22/03555** – 8 Robinsons Mill, The Common, Mellis, Eye, IP23 8DN  
APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA – Notification of Works to Trees in a Conservation Area – Fell 1No. Ash (T1). Fell 1No. Sycamore (T2).
  - To Receive an Update on:
    - DC/22/02893 – Mallard House, the Common, Mellis, IP23 8EE  
APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA – Fell 1 No. Birch (T1)
    - DC/22/03103 – Bullocks Farm, Earlsford Road, Mellis, IP23 8DY  
APPLICATION FOR PLANNING PERMISSION – Householder Application – Erection of single storey side/rear extensions and insertion of new windows, and alterations as per drawing 0088 03.

- DC/22/03104 – Bullocks Farm, Earlsford Road, Mellis, IP23 8DY  
APPLICATION FOR LISTED BUILDING CONSENT – erection of single storey side/rear extensions and insertion of new windows, and alterations as per drawing 0088 03.
- DC/22/02176 – Pyghtle, Earlsford Road, Mellis, IP23 8DY  
APPLICATION FOR PLANNING CONSENT: Householder Application - Erection of brick and pantile double garage (following demolition of existing tin and wood workshops/sheds). Erection of front open porch (following demolition of wooden conservatory), and removal of two chimneys one to be replaced with a chrome flu.

**11** Tree Warden's Report

**12** To discuss terrapins in village pond

**13** Memorial Hall car park, including anti-social behaviour, parking arrangements, new flood light

**14** Traffic/Speeding concerns within the village

**15** Plaque for the Phone Box

**16** Queen's Platinum Jubilee Commemorative Plaque and Bench

**17** To discuss a replacement Noticeboard

**18** Shepherds Grove Development

**19** AD Plant Deal Farm Bressingham

**20** Newsteads Land

**21** To Approve the Internal Audit comments 2021/22

**22** Finance

i) Confirmation of Barclays bank account balance

ii) Review and authorisation of payments presented

iii) Budget monitoring

**23** Matters for future consideration

**24** Date of next meeting