

MELLIS PARISH COUNCIL

ANNUAL MEETING

I hereby give notice that the Annual Meeting of Mellis Parish Council meeting will be held at **Mellis Memorial Hall on Thursday 9th May 2019 starting at 19.00.**

The Press and the Public are invited to attend. Parish Councillors are summoned to attend.

The council members, members of the public and the press may record/film/photograph or broadcast Council Meetings when the public are not lawfully excluded. Any person wanting to do this should advise the Clerk and anyone who attends the meeting and does not wish to be filmed, should advise the Parish Clerk

Signed: *Daniel Roth*

Dated: 3rd May 2019

Clerk to the Council

AGENDA

- 1 To elect Chair for 2019/20**
- 2 Apologies for absence- to receive and consider acceptance of apologies**
- 3. To note Declarations of Interest**
 - 3.1 To receive declarations of pecuniary and non-pecuniary interests on agenda items
 - 3.2 To consider any requests for dispensations with regards to declarations of interests
- 4. To approve draft minutes of the Parish Council meeting 11th April 2019**
- 5. To note matters arising from the minutes of meeting 11th April 2019 (for report and not on the agenda)**
- 6. Public Forum**

Public Participation Sessions in Council Meetings
Councils are reminded that it is good practice at council meetings to hold a public participation session to afford members of the public an opportunity to ask questions, give an opinion or raise concerns. While this is often confined to items on the agenda, some councils allow more flexibility to enable broader parish issues to be identified. The practice of closing a meeting prior to the start of a public participation session (and resuming again afterwards) is outdated and contrary to legal advice. Such a session forms part of the meeting in law, should be included on the agenda, managed by the Chairman and documented in the minutes. The minutes should however be succinct and might only record a list of the topics raised. They should not, in particular, record the names or other personal data of individual members of the public taking part.

 - 6.1 To receive reports from the County Councillor and District Councillor
 - 6.2 To receive comments from members of the public in attendance
- 7.1 To consider Planning**

None
- 7.2 Planning decisions**

DC/19/01190 Granted Householder Planning Application - Erection of detached garage. Mulberry Cottage Earlsford Road Mellis Eye Suffolk IP23 8EA
- 8. Finance**
 - 8.1 Payment of Invoices, grants, expenses and pay
- 9. Review training needs**

- 10. Reports**
 - 10.1 Clerks report and correspondence received
- 11. New grit bin applications**
- 12. Newstead Land**
- 13. Road Safety**
- 14. Tree planting and replacement**
- 15. Well reinstatement**
- 16. Village Directory sign board**
- 17. Public Forum for comment on Items Discussed in the Meeting**
- 18. Items to be considered for the next agenda**
- 19p. Date of next meeting – 13th June 2019 Parish Council Meeting 18.00 – Memorial Hall
Dates of further meetings for 2019 - 20 – Second Thursday of Month**

Daniel Roth
Parish Clerk 03/05/2019

Email: mellisparishcouncil@gmail.com